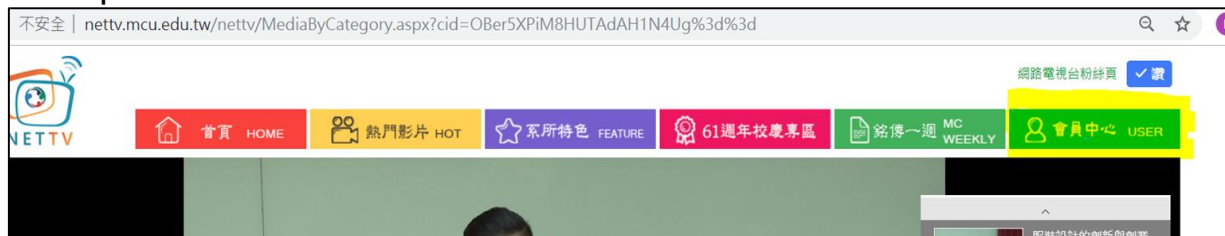


MCU NetTV Video Upload Procedures for Secretaries

✚ Step 1: Please key in the following URL:
http://nettv.mcu.edu.tw/ or http://nettv.mcu.edu.tw/nettv/

✚ Step 2: Please Click “Member Center”



✚ Step 3: Please key in your account and password (same as Faculty Information System) and click “Confirm”.

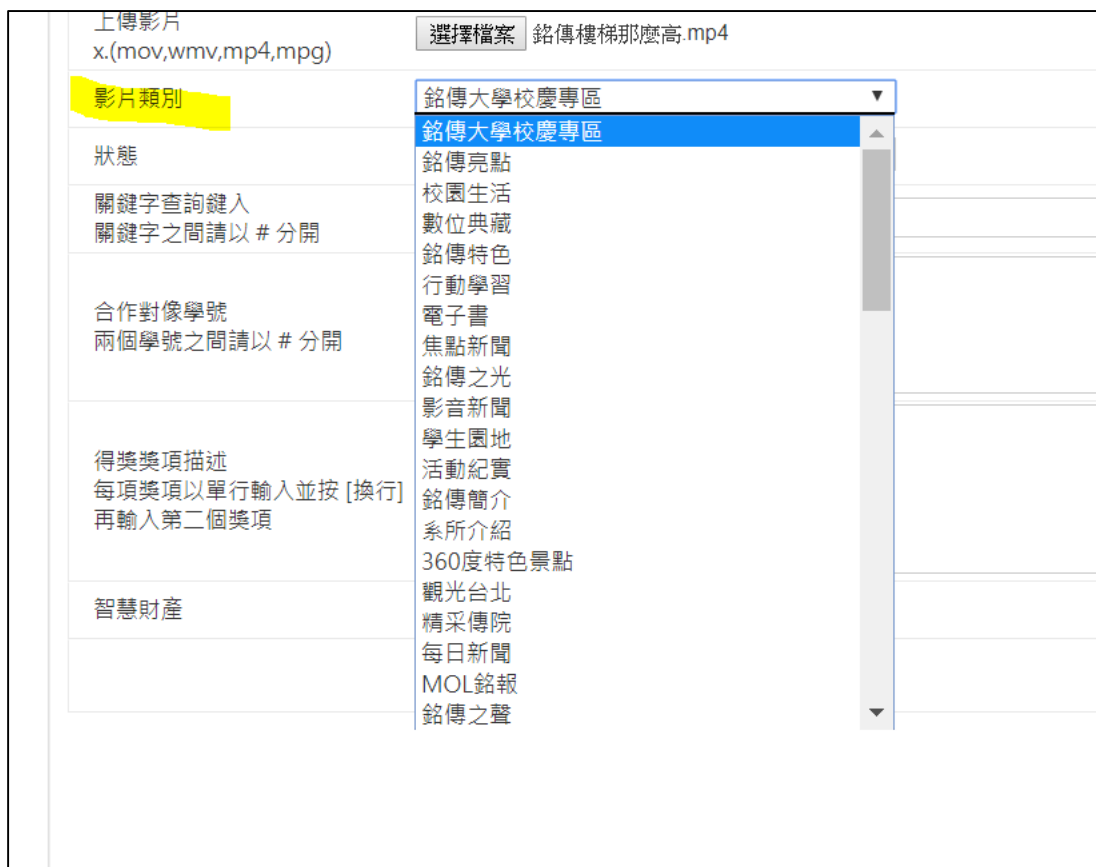


✚ Step 4: Please click “Video Verification” => “Upload Media”





Video Type: Please select the appropriate type



Situation: Please refer to Explanation 1 as reference.

Step 5: Please key in the relevant information about the media and click “Submit for Review”

網路電視台粉絲頁 ✓ 讚

銘傳網路電視台 NETTV 媒體上傳 MEDIA UPLOAD 媒體查詢 MEDIA INQUIRY 類別維護 CATEGORY SETTING

您所在位置：媒體上傳

媒體上傳 (網路電視台管理處) 系統媒體上傳

照片上傳

標題 銘傳樓梯那麼高

影片所屬單位 網路電視台管理處

作者 The Tokens

上傳影片 x.(mov,wmv,mp4,mpg) 選擇檔案 銘傳樓梯那麼高.mp4

影片類別 銘傳大學校慶專區

狀態 公開

關鍵字查詢鍵入 關鍵字之間請以 # 分開 樓梯 範例=>海青班#MV#韓流文化

合作對象學號 兩個學號之間請以 # 分開 98311210#98311221#98311232#98111243 範例=>09110010#09110026#09110035

得獎獎項描述 每項獎項以單行輸入並按 [換行] 再輸入第二個獎項 範例=> 20xx 微電影創作大賽 第三名 榮獲20xx德國紅點傳達設計獎

智慧財產 音樂符合智產權 本校有使用權限

清楚面重新輸入 送審

【Explanation 1】

Situation:

- ◆ Public: View the video without logging in to member account with password
- ◆ Public on campus: Only members can view the video
- ◆ Limited: Only can be viewed by keying in the password of the video
- ◆ Collection: Collected works

上傳影片 x.(mov,wmv,mp4,mpg)	選擇檔案 銘傳樓梯那麼高.mp4
影片類別	銘傳大學校慶專區
狀態	公開
關鍵字查詢鍵入 關鍵字之間請以 # 分開	公開 校園內公開 限閱 典藏
合作對象學號 兩個學號之間請以 # 分開	

- Step 6: Receive notification through e-mail upon approval. The video can also be located according to the video type in the e-mail by clicking "...Please click and select...".

The screenshot displays the NETTV website interface. At the top, there is a navigation bar with the NETTV logo and several menu items: 首頁 HOME, 熱門影片 HOT, 系所特色 FEATURE, 61週年校慶專區, 銘傳一週 MC WEEKLY, and 會員中心 USER. Below the navigation bar is a large video player showing a scene from a stage performance. To the right of the video player is a sidebar with a list of recommended videos. At the bottom of the page, there is a horizontal menu with various categories: 現場直播, 每日新聞, 61週年校慶 啦啦舞, 精采傳院, 校園生活, 銘傳特色, 行動學習, 數位典藏, MOL銘報, and a dropdown menu labeled "...請點選...". A red arrow points from the dropdown menu in the bottom navigation bar to the "公開" option in the status dropdown menu from the previous image.